

REFERENCE STATEMENT

(BEFORE COMPLETING THIS FORM, PLEASE READ THE REFERENCE STATEMENT INSTRUCTIONS. ONLY ONE COPY OF THIS FORM HAS BEEN PROVIDED. PLEASE MAKE ADDITIONAL COPIES OF THIS FORM AS REQUIRED.)

TO BE COMPLETED BY APPLICANT

Verification for employment engagement # _____
Firm/Company Name _____, from _____ to _____ (dates)
Applicant's full Legal Name: _____

Note: Please refer to Sections 133.51, 133.53 and 133.55 of the rules. Reference statements are confidential and not subject to release to the applicant nor the Texas Public Information Act.

Reference Provider's Name (Typed or Printed): _____

Employed by (Include City, State & Zip): _____

Business Title: _____ Business Phone: _____

My current state of primary licensure is: (State) _____, P.E. No.: _____ Expiration Date: _____

Other Professional Engineer Licenses Held:

(If licensed PE in state other than Texas, provide copy of pocket card or other verification)

State: _____ No.: _____ Expiration Date: _____

Reference Evaluation is: ☐ Character & Personal Knowledge of Work Described in of SER **[Be sure to sign the SER]**
☐ Character & Review of SER only for Purpose of Reference Statement **[Be sure to sign the SER]**

You may attach a page on which to provide more information.

1. How long have you known the applicant? _____

2. Are you related to the applicant? ☐ No ☐ Yes If so, how? _____

3. Was/is your relationship with the applicant ☐ Personal? ☐ Business?

Please explain:

Dates of business relationship: From _____ to _____

4. The Texas Engineering Practice Act states that a person seeking to obtain a license to practice professional engineering shall provide evidence of good professional character and reputation which, in the judgment of the Board, is sufficient to insure that the individual can consistently act in the best interest of clients and the public in any practice setting. Such evidence shall establish that the person is able to distinguish right from wrong, is able to think and act rationally, is able to keep promises and honor obligations, and is accountable for his/her own behavior. How would you describe the applicant's character and reputation?

5. Do you know of anything that would negatively affect the applicant's ability to practice as an independent professional engineer?

☐ No ☐ Yes If yes, explain

6. What have you observed that convinces you that the applicant (has/has not) adequately applied engineering education, training, and experience in the practice of engineering?

7. Do you believe that the applicant's experience was sufficiently complex and diverse, and of an increasing standard of quality and responsibility, to provide sufficient professional growth for the applicant to be recommended for a license? ☐ No ☐ Yes
Please explain and add additional comments:

8. Based on your knowledge and observations, do you believe that the applicant has reached a level of competency to be placed in responsible charge of engineering work in his/her discipline? ☐ No ☐ Yes

Please explain and add additional comments:

Reference Provider's Signature

Date